

# The Phoenix Collegiate



## Home School Agreement Policy

Issued by/responsible person: Chris Kelsall	Issue No: 1	Review frequency: every 3 years
Policy number ( <i>to be provided by C. Motard</i> ): NS07	Approval's date: 21/05/18	Review Date: May 2021
Approval requirement agreed at FGB on 13/11/17: this policy needs to be approved by governor in charge of Behaviour, Safety and Engagement portfolio		

## **Aims**

The home-school agreement sets out the school's responsibilities towards the students, the responsibility of the parents, and what the school expects of the students. This agreement encapsulates our belief that parents are a child's first and most important educators. It is designed to help achieve the highest possible standards of achievement through close communication and effective partnership with parents.

At Phoenix, the Home-School Agreement is incorporated into the School Student Planners and is also available through the school website.

## **Relationship to other policies**

This agreement relates most closely to the homework, behaviour, attendance, and teaching and learning policies.

## **Roles and responsibilities**

The **head teacher** will ensure that the home-school agreement and other significant communications with parents and students are reviewed regularly. Methods of consultation will include:

- parent forums and informal discussion at open evenings
- surveys
- student voice feedback
- telephone contacts
- staff feedback
- ClassCharts.

In addition feedback will be sought from **parents** on the effectiveness of:

- home/school communication
- reports of student achievements.

**The Pastoral Team** will take all reasonable steps to make sure that parents sign the Agreement

**Parents** will:

- sign the Agreement annually
- ensure that their children comply with the responsibilities set out therein

The **Governing Body** will be involved in the consultation process

## **Arrangements for monitoring and evaluation**

The appropriate Governing Body portfolio committees will receive summary reports of consultations and surveys. Where appropriate, action points will be carried forward to the School Development Plan.

**Together we will:**

- Enable children to make their needs known
- Enable children to know right from wrong
- Ensure children reach their maximum potential
- Provide a safe and secure environment where children can grow and develop
- Establish open and respectful communication
- Share common goals, targets and expectations for all children
- Develop consistent approaches for addressing behaviour issues where appropriate
- Encourage children to value and respect people from all cultures and communities.

**The School will aim to:**

- Provide a safe, caring and supportive environment
- Provide a balanced, stimulating and well--taught curriculum to meet students' needs
- Provide full access to learning
- Set challenging targets and support your child in achieving them
- Set, mark and monitor appropriate homework
- Ensure that your child achieves his/her potential as a valued member of the school community
- Promote and reward high standards of work and behaviour
- Encourage students to build good relationships and develop a sense of responsibility
- Keep you informed about the curriculum, general school matters and your child's progress
- Be open, welcoming and deal with your concerns quickly and sensitively
- Value and respect your child as an individual.

**As a parent/carer I agree to:**

- See that my child attends school regularly, on time, in the correct uniform and properly equipped for all lessons
- Make the school aware of any concerns or problems that might affect my child's work or behaviour
- Notify school of each day of absence
- Ensure holidays are not arranged during term time
- Ensure dental/medical appointments are made out of school hours
- Support the school's policies and guidelines for behaviour, which I have read and understood
- Ensure my child completes homework by checking and signing the student planner each week
- Attend parents' meetings and discussions about my child's progress.

**As a student I will**

- Attend school regularly
- Be punctual at all times
- Wear the correct uniform
- Bring the correct equipment to all lessons
- Be polite and helpful to others

- Follow the Phoenix 3
- Remain on the school site unless given permission to leave
- Use the school's computers as authorised
- Do all my classwork and homework as well as I can, meeting all necessary deadlines
- Respect the school environment and keep the school free from litter and graffiti
- Look after any school equipment and return it in good condition
- Make the most of the opportunities available to me
- Follow staff instructions and accept their authority in school

### Phoenix 3

<p><b>Show manners and respect</b></p>	<p><b>How you:</b></p> <ul style="list-style-type: none"> <li>• wear and respect the agreed school uniform.</li> <li>• value your learning and respect the opinions of others.</li> <li>• follow instructions and respect people who guide you.</li> <li>• respect and look after our school environment.</li> </ul>
<p><b>Behave so that all students can learn</b></p>	<ul style="list-style-type: none"> <li>• attend regularly, are punctual and are fully equipped.</li> <li>• actively engage in, and are enthusiastic about your learning.</li> <li>• are independent and take ownership of your learning.</li> </ul>
<p><b>Try your best</b></p>	<ul style="list-style-type: none"> <li>• always show a positive attitude.</li> <li>• challenge yourself and never give up; ask questions about your learning.</li> <li>• know your targets and the next steps required to reach them.</li> <li>• improve your progress by responding to teachers' feedback.</li> <li>• leave your classroom understanding how you must prepare for the next lesson.</li> </ul>

**Committed to Learning: Every Lesson - Every Subject - Every Day**