

21<sup>st</sup> March 2018

Dear Parents/Carers

I thought I would take the opportunity to write to you before we break up for Easter to provide you with some important information, given that our summer edition of the newsletter will not reach you until next term.

This is the first letter I have sent to all parents/carers in my capacity as the new Head teacher, a post I was proud to take up on 1<sup>st</sup> January 2018. As the new Head teacher I will be seeking to continue to build on the school's strengths to ensure that every student at Phoenix reaches their potential, not only in academic terms but also as confident individuals who are eager to take steps in fulfilling their ambitions and dreams and make a positive contribution to their community.

Having worked at the school for over 10 years now, I already know a large number of parents/carers, however, for Phoenix to continue its work towards being outstanding I will be looking at creating ever greater partnerships with you as parents/carers, but also the whole community including enhanced links with local businesses. My ambition is to ensure that Phoenix is outstanding, where good is just not good enough.

"Aspire, Believe... Succeed" is at the heart of everything we seek to achieve at Phoenix. Our overarching goal is to ensure that students leave Phoenix not only with the opportunities available to them because of their academic success, but as well-rounded individuals.

### **Carillion update**

As I am sure you are aware our new build completion works have been delayed by the collapse of Carillion. As a large local employer this affected not just our school but many of our community. A new construction company has now been appointed and we will hopefully have the remaining multi-use games areas, social spaces and car parks by September.

### **End of term**

Following tradition, school will be ending early on Thursday 29<sup>th</sup> March at 1.15 pm (reception at 1.30pm) and will reopen to students on Monday 16<sup>th</sup> April at the usual time. Don't forget that these details are also available on the school website.

### **Easter revision**

As year 11 students continue to work towards their GCSE examinations, the staff at Phoenix continue to work hard to ensure that the students achieve their aspirational targets. To this end, we will once again be offering revision sessions during the Easter holidays to support your child. All students have been given a copy of the revision timetable which is also available to view on our school website.

### **Election of parent governor**

On a slightly different note, I wrote to parents/carers on 15<sup>th</sup> December inviting self-nominations for the vacant post of parent governor on our governing body. Unfortunately we did not receive any responses and so I have taken this opportunity to invite nominations again, extending the deadline for doing so to Friday 20<sup>th</sup> April 2018. I do hope some of you will be able to apply this time round. Should you wish to talk with me about the time and commitment required of the successful nominee, I would be happy to meet and discuss this with you. Please contact my PA Miss Motard to make arrangements.

Parents/Carers interested in becoming a governor should complete the self-nomination form below, and return it to the school office by **3.00pm Friday 20<sup>th</sup> April** in a sealed envelope addressed to the clerk to governors and marked Parent Governor Nomination. In addition you should include a brief statement in support of your application which will be circulated to all parents/carers and placed on our website, should there be a need for an election. ***This statement must not exceed 350 words.***

**ParentPay**

I wrote to you at the end of January 2018 with further information regarding the ParentPay system including your individual ParentPay activation details. As a school we are working towards reducing the amount of cash and cheques that are paid into school and we are asking all parents/carers to use our e-payment method when making payments. We encourage you to activate your account to enable you to pay for meals, trips, etc. For further information, please contact the finance office.

**Additional information**

I have taken the opportunity to provide you again with full details of term dates for the remainder of this academic year.

Please note that our term dates for 2018/2019 are now available on our school website.

Finally, on behalf of the governors and staff I would like to wish everyone a very happy Easter Holiday and look forward to the summer term bringing yet more success for our outstanding young people.

Yours faithfully

Mike Smith  
Head teacher

**Phoenix Collegiate Summer term 2018**

- Term starts: Monday 16 April 2018
- **Bank holiday:** Monday 7 May 2018 (school closed to students)
- **Half term holiday:** Monday 28 May to Friday 1 June 2018
- Term ends: Friday 20 July 2018
- **Summer holiday:** From Monday 23 July 2018



**PARENT GOVERNOR SELF NOMINATION**

I wish to nominate myself for the post of Parent Governor. I am a parent/carer\* of a child currently at the school and enclose a brief statement (no more than 350 words) that I agree to being published should there be a need for an election.

Name..... Child name and form.....

Signed..... Date .....

Please return along with your statement to school office for the clerk to governors **by 3.00pm on Friday 20<sup>th</sup> April.**

*\*Delete as appropriate*